ACADEMIC PLAN

Name of the Faculty: **D Divya Latha**
Course: **B.C.A Semester – 4**
Subject: **OPERATING SYSTEMS**

Date	Name of the Chapter	Hours Required
25/11/2024 **TO** 14/12/2024	Introduction to Operating System	16
16/12/2024 **TO** 31/12/2024	PROCESS MANAGEMENT (Including practical problems).	15
1/05/2025 **TO** 30/01/2025	SYNCHRONIZATION &DEAD LOCKS (Including practical problems).	20
31/01/2025 TO 20/02/2025	MEMORY MANAGEMENT (Including Practical Problems).	18
21/02/2025 TO 15/03/2025	FILES AND DIRECTORIES IN UNIX (Including practical Problems).	20
	Total Number of Hours	**89**

Course: **BCA Semester – 2**
Subject: **OFFICE AUTOMATION TOOLS**

Date	Name of the Chapter	Hours Required
16/12/24 TO 31/12/24	Introduction to MS-WORD	15
1/1/2025 **TO** 31/1/2025	ADVANCED MS-WORD FEATURES	20
1/2/2025 **TO** 20/02/2025	MS-EXCEL& ITS FEATURES (including practical Problems)	20
21/02/2025 TO 06/03/2025	MS EXCEL ADVANCED FEATURES (including practical problems)	15
7/03/2025 TO 30/03/2025	MS-POWER POINT&ITS APPLICATIONS	20
	Total Number of Hours	**90**